



Welcome to  
the exciting  
world of  
**TOURISM**

**YOUR CAREER IN TOURISM WILL TAKE OFF....**

2018

# NATIONAL N-DIPLOMA: TOURISM (N4-N6)

The global tourism industry is growing at an extraordinary pace. Convention business is big, hotels are increasingly being built to meet demand and new visitor attractions capture the imagination of visitors from across the world. The number of flights across the globe are increasing and new ways of booking travel are emerging as we speak.

*This is the world of the travel professional!*

## WHY STUDY TOURISM?

**You can change lives:** You have the incredible and humbling opportunity to join people from around the world in situations where they experience something that they have never experienced before to the point where you can, and do, change their lives.

**Sharing a passion and a place:** Tourism provides opportunities to show some of the unique and special features of a region, which can aid in conservation efforts.

**Experience is a renewable resource:** In tourism, if you do it

right, you can provide experiences to guests, and each one will perceive that experience in a different and personal way—day after day, and year after year, on the same piece of ground.

**Tackling challenges:** The ability to find solutions in an ever-changing environment can be as exhilarating as any outdoor adventure.

**Working with great people:** Besides the opportunity to work with people who share the same passion for a place that you do, tourism allows operators to meet others from all walks of life. It's a mutually broadening experience.

**Tourism can be sustainable:** It's a firm belief that tourism—perhaps more than any other sector of the South African economy—has the opportunity to achieve economic, social, cultural and environmental sustainability.

**Transferable skills:** Skills used in the tourism trade can be used in almost every part of the world—many tour guides operate throughout the year, travelling the



globe and following the seasons as part of their profession. Additionally, practices used in the tourism sector can be used in other businesses.

**Diversity of career opportunities:** From high-end glamour to rugged outdoor adventure; from ancient practices to state-of-the-art technology, the field of tourism encompasses thousands of possibilities.

## WHAT IS THIS PROGRAMME ABOUT?

This programme aims to equip learners with the necessary knowledge and skills for a career in **tourism** with the focus on the travel sector. Upon completion of the 18-month theoretical component, students must complete an 18-month practical component by working in the tourism industry. This ensures that students are well prepared to face the world of work as an employee in the tourism industry.

## BENEFITS OF THE TOURISM INDUSTRY

- Travel is a way to see the world.
- Site inspections allow you to travel to amazing destinations.
- You get to meet people from different cultures.
- You get to plan the traveler's trip from start to finish.
- The industry is large and has a niche for every professional.



## QUALIFICATION

**3 Year, Full Time**

**N4-N6 Diploma in Tourism**  
(18 months) + Work-integrated learning (18 months)

### SAQA IDs

[N4: ID 66910.](#)

[N5: ID 66978.](#)

[N6: ID 67013.](#)



## OVERVIEW OF SUBJECTS

- Travel Services
- Tourist Destinations
- Tourism Communication
- Travel Office Procedures
- Hotel Reception

## OVERVIEW OF PROGRAMME

• **Year 1:** N4 certificate = 6 months on campus (theory and practical) + 6 months' work-place learning (monitored practical experience);

• **Year 2:** N5 certificate = 6 months on campus (theory and practical) + 6 months' work-place learning (monitored practical experience);

• **Year 3:** N6 certificate = 6 months on campus (theory and practical) + 6 months' work-place learning (monitored practical experience).

## CAREER OPPORTUNITIES

Travel Agent

Tasting Room Assistant

Guesthouse Manager

Hotel Reception

Consultant at Tour Operator

Airport Staff

Entrepreneur

# 4.5%

*One in 22 employed people in South Africa work in the tourism industry, representing 4,5% of the total workforce. In fact, tourism surpasses mining as an employer.*

## DURATION

3 Years (18 months theory and 18 months practical work experience).

## ENTRY REQUIREMENT

National Senior Certificate, or equivalent.

# Application Process

**1. Enquire from Guvon Academy about the qualification you wish to complete.**

**2. Select the qualification you wish to complete.**

### 3-Year, Full-time qualifications:

- 90674 National N-Diploma: **Tourism** (N4 – N6)
- 90674 National N-Diploma: **Hospitality and Catering Services** (N4 – N6)
- 94941 **Occupational Certificate: Chef**

**3. Complete your Application Form and pay your Administration Fee.**

## DO YOU HAVE THE FOLLOWING READY?

The following supporting documents are required:

- **Certified** ID/passport and final Grade 11 results, if you are currently in Grade 12.
- **Certified** National Senior Certificate (NSC), duly certified, if you have completed your schooling.
- **Certified** Academic Record, duly certified, and Certificate of Conduct if registered/ completed at

another higher education institution.

- International school-leaving certificate/s; if you hold foreign qualifications and SAQA Certificate of Equivalence.
- Curriculum Vitae if you have completed your studies prior to 2016.
- **A non-refundable Administration Fee of R500 is payable.**

**4. Your Application will be reviewed and you will be contacted about the status of your application.**

**5. Should the applicant be successful, ensure you can pay the R5000 deposit to secure a space.**

### DECLARATION AND UNDERTAKING

I, The Applicant, and I, the Parent/ Guardian/ Next-of-kin of the applicant-

1. I undertake, during the orientation period and for any period during which I am a registered student, to be bound by the rules and regulations of Guvon Academy for the time being in force as a prerequisite to my registration as a student of Guvon Academy.
2. Certify that the information provided in this form and all supporting documentation is accurate and acknowledge that furnishing any false information may result in disciplinary proceedings being taken against the applicant.
3. Declare that I have furnished Guvon Academy with all the information

necessary to make an informed decision about my admission.

4. Undertake to pay unconditionally all fees, charges and equipment surcharges payable to Guvon Academy as they fall due for payment, for any period for which I am or may become a registered student or the applicant is or may become a registered student of Guvon Academy.

5. I hereby give consent from information to be shared with statutory bodies such as the Department of Higher Education and Training (DHET) and the South African Qualifications Authority (SAQA) as is required by the institution.

6. PLEASE NOTE that you as a student are personally liable for the settlement of fees.

7. I consent to my examination results being made available to the relevant bursary donor(s) and/or lenders as requested.

## CONTACT US!

Should you require more information, please feel free to contact Guvon Academy.

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### Email:

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